

Dear Ladies and Gentlemen,

The protection of your personal data is important to us. According to the European General Data Protection Regulation (GDPR), we are obliged to inform you about the purpose for which our medical practice collects, stores or forwards data. The information also tells you what rights you have with regard to data protection.

1. ADDRESS AND CONTACT DETAILS OF THE MEDICAL PRACTICE

Ärzte am Werk GmbH

Nellinger Str. 8

73760 Ostfildern

Responsible doctor: Dr. med. Thimm Furian

Telefon: 07153/6085980

Telefax: 07153/6085984

E-Mail: mail@aerzte-am-werk.de

2. ADDRESS AND CONTACT DETAILS OF THE DATA PROTECTION OFFICE

Ärzte am Werk GmbH

Anja Rückschloß

Nellinger Str. 8

73760 Ostfildern

Telefon: 07153/6085980

Telefax: 07153/6085984

E-Mail: datenschutz@aerzte-am-werk.de

Internet: www.aerzte-am-werk.de

3. PURPOSE AND LEGAL BASIS OF DATA PROCESSING

So that we can treat you, we must create a patient file and process your personal data such as master data and health data that we receive from you as part of our business relationship.

Health data includes, in particular, findings, medical histories, diagnoses and treatment suggestions. The collection of this health data is a prerequisite for your treatment.

If the necessary information is not provided, careful treatment and advice cannot be provided.

Data processing is based on legal requirements. The collection of health data is a prerequisite for your medical treatment and consultation.

You provide us with your data for the performance of:

- Compulsory, offered and optional preventive medical check-ups based on the Ordinance on Occupational Health Care (ArbMedVV).
- Suitability tests based on legal bases (e.g. GefStoffV, DruckluftV, FeV, RöV/StrlSchV, Bundesbeamtengesetz, LuftVG, TfV/EBO; inter-company agreements/company agreements and your employment contract).

The legal basis pursuant to Art. 9 para. 2 EU GDPR is an existing contractual relationship or an individual assignment.

4. FORM OF THE PERSONAL DATA

- Employment data (surname, first name, personnel number, date of birth, company)
- Contact details (professional and private address)
- Data on professional activity
- Health data (data on physical and mental health)

5. RECIPIENTS OF YOUR DATA

We only transfer your personal data to third parties if this is required or permitted by law or if you have given your consent.

Recipients of your personal data may be in particular

- Client/employer for:
 - a.) Occupational health screening: screening certificate (employee master data, contact details, reason for and type of screening, date of screening) if the person concerned has consented to the forwarding of the certificate.
 - b.) aptitude tests (employee master data, contact details, reason for and type of test, date of the aptitude test; result for the assessment of fitness for work) if the person concerned has consented to the certificate being passed on or if the relevant legal basis provides for this.
- Employees of Ärzte am Werk, for their professional activities that are necessary for the provision of the service.

- Cooperating laboratories
- Professional associations
- Tax consultants for the purpose of tax and/or accounting processing
- If applicable, law firm for the purpose of safeguarding legitimate interests and legal advice
- IT service providers in the context of maintenance

In individual cases, data may be transferred to other authorized recipients, subject to your consent. Data will not be transferred to third countries.

6. STORAGE OF YOUR DATA

We only store your personal data for as long as is necessary for the provision of careful patient treatment and advice and for billing purposes. We are obliged to store this data in accordance with the applicable statutory and tax regulations. The following is an excerpt from the statutory retention periods:

Type of data (extract)	Storage period (after completion of treatment)
Aptitude tests	10 years
Occupational health screening	10 years or 40 years, this is regulated in AMR 6.1
Tax-relevant data according to AO and HGB	6 or 10 years

Please contact us for a complete list.

7. YOUR RIGHT

We would like to inform you about your rights below.

You have the right to obtain information about the personal data concerning you. (Art. 15 GDPR)

You can request the correction of incorrect data. (Art. 16 GDPR)

In addition, you have the right to erasure of data under certain conditions, provided that no other legal regulation prevents this (Art. 17 GDPR)

The right to restriction of data processing (Art. 18 GDPR)

Right to data portability. (Art. 20 GDPR)

Your data is processed on the basis of legal regulations.

We only require your consent in exceptional cases. In cases where you have given us your consent to process your data, you have the right to withdraw your consent for future processing at any time (Art. 21 GDPR).

The legislator grants you the right to lodge a complaint. You have the right to lodge a complaint with the competent data protection supervisory authority if you believe that your personal data is being processed unlawfully. (Art. 77 GDPR)

The address of the supervisory authority responsible for us is:

Landesbeauftragter für Datenschutz und
Informationsfreiheit Baden-Württemberg
Königstraße 10 a, 70173 Stuttgart

Telefon: 0711/61 55 41 - 0

E-Mail: poststelle@fdi.bwl.de

Internet: <https://www.baden-wuerttemberg.datenschutz.de/>

8. LEGAL BASIS

The legal basis for the processing of your data is Article 9(2)(h) GDPR in conjunction with Section 22(1)(1)(b) of the Federal Data Protection Act.

The provision of the data is necessary to carry out occupational health screening in accordance with the ArbMedVV. As part of the suitability tests in accordance with the relevant legal basis.

If you have any questions, please do not hesitate to contact us.